



## Event Plan

- Host contact information:
  - Host: Stephen Wise Temple (310.476.8561, [lithanukkah@wisela.org](mailto:lithanukkah@wisela.org))
- Total number of Personnel:
  - 37 (event staff), 13 (security guards)
- Estimated number of participating vehicles and the estimated length of time the event will last, as approved by the local jurisdiction:
  - Mon-Fri (147 cars) 5:30-9:50pm
  - Sat-Sun (189 cars) 4:30-9:50pm
- Vehicle Check-in Instructions:
  - Vehicles will: (1) have their tickets checked by event staff outside the gate of the AJU lot, then (2) proceed into the AJU parking lot to have their vehicle cleared by security; (3) be directed into bays at a staging area to await their timeslot and receive any pre-purchased merchandise and concessions; (4) be directed toward the exit when their time slot is ready for (5) a brief stop at a Selfie Wall to have their picture taken, before (6) a brief sound check of the event app, and (7) being directed to exit the parking lot as a group to proceed to the Stephen Wise campus to enter the LIT experience at their designated time.
- Emergency entrance and exit from vehicles:
  - The event route is a three-lane looped driveway covering the Stephen Wise campus, which allows for the necessary distance between cars to allow for emergency entrance and exit. The plan has been approved by the Fire Marshall.
- Guests Exiting Vehicles (except for toilet facility use and emergency):
  - The experience does not include participants exiting their vehicles and event staff will ensure that no one exits their vehicle other than in the case of a personal or site emergency.
- Restrooms:
  - Restrooms are for staff only. If a guest needs to use a restroom in an emergency, they will be escorted by staff, who will remind them of safety requirements.
- Bathroom Cleanliness:
  - Maintenance personnel are assigned to each bathroom; restrooms are cleaned every hour, as well as before and after each shift.
- Security:
  - Centurion Security is on a year-round contract with Stephen Wise Temple to provide security services;
  - Total of 13 security guards will work the event daily;
  - Security is well versed in the majority of protocols and will be trained in protocols specific to this event prior to and during the run as needed. The event plan has been built with the consultation of the security team.